

Faculty Handbook Committee  
Minutes of Meeting on November 2, 2016  
Approved with Amendments, November 16, 2016

Minutes of the meeting of Faculty Handbook Committee on November 2, 2016, at 12:30 p.m. in the Slovak Room of Grasselli Library.

Present: Ruth Connell (chair), Jeff Johansen (secretary), Roy Day, Karen Gygli, Dianna Taylor, Brenda Wirkus standing in for Paul Lauritzen (on leave).

After amending the minutes of the previous meeting, we approved the minutes of the meeting held October 19, 2016.

We discussed the Loyola University - Maryland Faculty Handbook. Their handbook recognizes the following faculty ranks: 1) tenured faculty, 2) tenure-track faculty, 3) tenured serving as an administrator (lower teaching expectation specified), 4) full-time affiliate (year-year contract for teaching and service, 8 courses/year without research or 6 courses/year with research), 5) full-time clinical (special type of affiliate, teaching done in a clinical setting). They also specified several part-time contract types: 1) emeritus, 2) four-fifths time (no research, year-year contract, 8 courses/year without service or 6 courses/year with service), 3) half-time (4 courses/year plus service, no research, not eligible for benefits), 4) full-time one semester (4 courses in a semester plus service, no research, not eligible for benefits), 5) per course affiliate (per course contract, no service, no research, no benefits).

Several of us liked the term full-time affiliate for the contingent faculty rank we have been considering for John Carroll University. It gets away from the problems of the term "clinical faculty" (in that John Carroll has no clinics or clinical settings). We continued our discussion of the topic of non-tenureable full-time faculty.

We then discussed voting rights for part-time faculty, and the committee continues to see problems with this proposal. Part-time faculty do not have faculty status. And therefore according to the Faculty Handbook, Part One, Section II they cannot have faculty rights.

"Only members of the Faculty have the right to vote on matters entailing Faculty action in the operation of the University...."

The committee voted to move forward on the amendment of salary timing. We committed to holding open hearings next Wednesday and Thursday (November 9 and 10, respectively). We could then bring the amendment to the faculty at the faculty council meeting to be held November 16.

Meeting adjourned at 1:45 p.m.

Addendum: the open hearings were subsequently held on November 9 and November 15.