

Minutes of the meeting of Faculty Handbook Committee on January 19, 2017, at 9:30 a.m. in the Slovak Room of Grasselli Library.

Present: Ruth Connell (chair), Jeff Johansen (secretary), Roy Day, Karen Gygli, Paul Lauritzen.

We approved the minutes of the meeting held November 30, 2016, as emended.

The Faculty Handbook Committee will meet every two weeks, on Thursdays at 9:30.

We will bring the pay amendment forward to the faculty at the first general faculty meeting. Open hearings have already occurred.

At the last meeting of Faculty Council, Mindy Peden recommended that everyone on council should read the Faculty Handbook. She also recommended that the faculty need a page where they can make comments regarding the handbook. Barbara d'Ambrosia indicated at that meeting that the description of the handbook review does not preclude someone on the handbook committee being on the review committee. The committee found it unusual that we would not be required to provide a person to the review committee. Presently, the Faculty Handbook Committee recommends that committees come to us with proposals to get our opinion ahead of submitting their proposals for change.

By our charter, we are a review board, and are not meant to be originators of change. We decided it would be good to have a discussion board, and Roy Day was willing to add this to his list of duties. If there is a discussion board, we need to request instructor privilege for Roy. The committee felt we should reach out to Pam Mason, to offer assistance in preparation of a proposal for clinical faculty. The committee members decided that we should invite the deans to some short meetings, separately. Ruth offered to extend the invitation.

Ruth received an email from Jeanne Colleran regarding a Faculty Parental Leave policy approved in 2013 that provides one semester paid parental leave from the administration that would delay of the tenure clock. It was approved by the faculty. However, we should bring forward an amendment to accommodate these policies. Appendix J needs to be amended (for the tenure clock piece), the other piece should be just an amendment.

Part 4, section 6 is affected. The Federal Family Leave Act is probably something that should be consulted. We should maybe consult university counsel as well.

The meeting adjourned at 10:40 a.m.