

Minutes of the meeting of Faculty Handbook Committee on February 23, 2017, at 9:30 p.m. in the Slovak Room of Grasselli Library.

Present: Ruth Connell (chair), Jeff Johansen (secretary), Roy Day, Paul Lauritzen and Dianna Taylor.

Ruth Connell shared minutes for the meeting held February 16 with Al Miciak (the secretary was absent from that meeting).

We discussed Pam Mason's proposal again on term faculty. Paul Lauritzen recommended we contact chairs and ask for pros and cons. Jeff Johansen recommended they come up with a detailed proposal, and get that approved by the faculty and administration. Then the Handbook Committee could bring the handbook into line.

CeCe Brennan wants to split Exercise Science from the Counseling Department, and wanted the Faculty handbook Committee to move on that recommendation. The problem for the Handbook Committee is that tenure committees consist of the tenured faculty in a department. In the case of Exercise Science the tenured faculty could consist of only one member, an inadvisable situation. However, tenure committees with cognate faculty could be formed (both Counseling and Exercise Science faculty could be on a tenure committee, with possibly others from other departments).

The Faculty Handbook Committee questions that this is a Faculty Handbook Issue. The Faculty Handbook allows the administration to split departments or combine departments. CAP approval should be sought - but this is an administration decision. The FHC members felt that the administration could go ahead with the split; there is nothing to prevent them from doing so. We did feel it was inadvisable to have tenure committees of one person. The departments will need to come up with separate tenure and promotion guidelines.

We considered the question: would it be better to set a 20 % limit on the credit hours taught rather than 20% of faculty to be clinical faculty? We also raised the issue of ranks and promotion within the term faculty category.

The committee raised the concern that amending the handbook is very difficult given that to pass an amendment it must be 50% of the faculty *eligible to vote*, rather than a percentage of those *who actually vote*. Effectively, anyone choosing not to vote is voting "no" on any change, and this makes it very difficult to amend the handbook.

Meeting adjourned at 10:45 am.