

Faculty Handbook Committee  
Minutes

Date: November 7, 2007  
Time: 1:00 p.m.  
Place: Dolan, E244  
Attendance: Dwight, Bob, Sheila, Marcy, Brenda. Jackie was unable to attend.

This was the second meeting of the 2007-2008 academic year.

1. The minutes from 9/17 were amended and approved.
2. Bob reported that he had talked to Susan Diskin about the letter sent out from Human Resources about compensation. He reminded her that faculty do not get time off for university-scheduled holidays or breaks. He suggested that the statement to that effect be deleted from compensation notices to faculty. For future reference, Susan does have a copy of the Faculty Handbook.
3. Last fall when the problem about the probationary period surfaced, we talked to David LaGuardia and Jim Krukones about the issue and indicated that the practice of not including time in visiting status or time in rank at other institutions was in violation of the handbook. The committee agreed that this is an important issue that should be brought to the attention of the entire faculty. Bob will ask Miles Coburn for time at an upcoming faculty meeting for this purpose. He will also discuss this with David LaGuardia and remind him that current practice should adhere to the Faculty Handbook.
4. Bob had a conversation with the Chair of a Grievance Committee which is dealing with this matter. He offered to explain the handbook position on the probationary period. The Chair consulted with the other members of the Grievance Committee. The sense of the committee was that such a meeting was unnecessary.
5. At the October faculty meeting Chris Roark reported that the Committee on Rank Tenure and Salary is working on revisions to Appendix M. This committee should be sure to look at proposed revisions to assure that they are in compliance with the handbook.

The meeting adjourned at 2:00 p.m.