

Faculty Handbook Committee
Minutes

Date: February 6, 2006
Time: 1 p.m.
Place: Dolan, E244
Attendance: Bob, Marcy, Klaus, Dwight, Jackie. Brenda was excused.

This was the sixth meeting of the 2005-2006 academic year.

1. Minutes were not ready for review.
2. Bob reported that David La Guardia asked for an interpretation of the University Tenure Procedures and Guidelines in Appendix M. The committee agreed that it was not appropriate to make an interpretation of something that was not part of the handbook. It is stated clearly in the Preface, that the "PREFACE, and PARTS ONE through FIVE constitute 'The Faculty Handbook.' Any other material contained herein is for informational purposes only."
3. Meetings with administrators continue to be an educational process. It was interesting that some administrators present did not know that the appendices were not part of the handbook.
4. The committee reviewed the specific instances where contract date or notification appears in the Handbook. They also tried to answer the question about how changing the contract date will affect faculty members.
5. The present process of reprinting the handbook is also converting the document from Word Perfect to Word. Work on indexing will need to be done soon.

The committee will meet on 2/20 at 1 p.m.