

Faculty Self-Evaluation Form

[The form will be fully online. When an evaluation period begins on September 1, you can begin entering items for that period as they happen. Your entries will be saved until you click “submit” after the evaluation period ends. Signatures on the form will be electronic.]

Name

Rank

Department

[everything in this area will auto-populate]

Years at JCU: XX

Years in Rank: XX

Tenure: Date

Evaluation period: September 1, XXXX – August 31, XXXX

Did you have a Teaching Load Reduction for XXXX-XX?		Yes (research)		Yes (other)*
Do you have a Teaching Load Reduction for XXXX-XX?		Yes (research)		Yes (other)*
*If other, please specify:				

Fall XXXX		
Course	Credits	Students
[auto-populate]		

Spring XXXX		
Course	Credits	Students
[auto-populate]		

[if we can get this to auto-populate properly]

Pre-Major Advisees		Major Advisees		Graduate Advisees	
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Teaching

List of Teaching-Related Activities

Include items such as, *but not limited to*, teaching load, independent studies and theses directed, advising work, development of a new course, and pedagogical scholarship, conference sessions, and workshops.

Narrative on Teaching

By considering your own analysis, student course evaluations, and any other sources of input, reflect on your teaching. Your reflection may address your advising work. Be sure to comment

on your progress toward any teaching goals that you described in last year's Self-Evaluation Form. (*Limit: 750 words*)

Research

List of Scholarly Activities and Accomplishments During the Evaluation Period

Include items such as, *but not limited to*, grants, publications, presentations, and critical commentaries. Do not include research in progress here. Describe it in the narrative below.

Narrative on Research

*[If you are applying for a course load reduction for **XXXX-XX**, you must indicate that in your narrative and explain your research in progress.]*

Describe your research agenda in a manner that will enable others to understand better your scholarship and its significance. Be sure to comment on your progress toward any research goals that you described in last year's Self-Evaluation Form. (*Limit: 750 words*)

Service

List of Service Activities

Include professional, university, and community service. Annotate the list with brief descriptions of what the service items entail.

Narrative on Service

If you wish to explain further your service activities, do so here. Be sure to comment on your progress toward any service goals that you described in last year's Self-Evaluation Form. (*Limit: 750 words*)

Goals

Describe your short-term and long-term goals. You also may describe any additional resources that you need in order to achieve the goals that you describe. (*Limit: 750 words*)

Associate Dean's or Chair's Comments

Faculty Member's Response to Associate Dean's or Chair's Comments

Associate Dean's or Chair's Signature:

electronic signature

Faculty Member's Attestations and Signature:

By clicking the box and signing this form, I attest that I have read and comply with the John Carroll University Policy on Conflicts of Interest Related to Sponsored Projects concerning research and consulting activities as set forth online at http://webmedia.jcu.edu/research/files/2018/06/FCOI-Policy_FINAL.pdf.

By clicking the box and signing this form, I attest that I have read and comply with the John Carroll University Institutional Review Board Policy, as set forth online at <https://jcu.edu/research/irb/irb-policies>.

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