

To: The Faculty
From: The Faculty Handbook Committee
RE: Proposed Amendment to the Faculty Handbook on Salary Payments

RATIONALE

Below is a proposal to reword the statement on salary payments to faculty. The proposal aims to make the frequency of pay changeable by a vote of the faculty without the necessity a Handbook amendment each time. It also attempts to make the language more neutral in terms of print/electronic processes.

PROPOSED CHANGE

Faculty Handbook, P. 40
Part Four

Section XIII. Salary Policy and Payments

- A. Salary payments to Faculty members on Academic Year contracts are *made at the end of each month. The salary payment is mailed to reach the address designated by the Faculty member no later than the last day of the month.* In every case, the total salary for the Academic Year shall be paid within the twelve-month period beginning with the first full calendar month in the Academic Year.

We propose replacing the italicized part with the following:

“made on a regular and timely basis, approved by a vote of the faculty.

So that the whole shall read:

“Salary payments to Faculty members on Academic Year contracts are made on a regular and timely basis, approved by a vote of the Faculty. In every case, the total salary for the Academic Year shall be paid within the twelve-month period beginning with the first full calendar month in the Academic Year.”